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James A. Carder
Director
Division of Accounting

MEMORANDUM

TO: State Agencies

FROM: James A. Carder

DATE: February 13, 2003

RE: State Mileage Allowance FY 2004

The state mileage allowance for use of privately-owned automobiles on state business is the IRS standard mileage rate less three cents per mile. Any change to the state mileage allowance rate is effective July 1st of the year the IRS changes their standard mileage rate.

We have been notified that the IRS standard mileage rate for 2003 has been decreased to 36 cents per mile. Thus, effective July 1, 2003, the new state mileage allowance rate will be 33 cents per mile. Please communicate this change to the appropriate personnel in your agency.